

Action Taken Report:

Action Taken

On

Feedback Report

Every year, DKD College, Dergaon takes students feedback on various issues like, academic, administrative, library facilities, extra-curricular activities etc. which are very essential for overall development of the institution. The feedback of various stakeholders is collected through a mechanism which is relevant in due course of time under the guidance of IQAC of the college. After receiving the feedback of the stakeholders, the IQAC reviews the responses and summarises its data. The IQAC submits the summary of the data received from the feedback to the Principal by highlighting the weaknesses and significant remarks found in the process. The Principal organises meetings with different management committees to examine the report and to take necessary action to solve the issues found in the report. In regards with the issues related to academic field, the Principal organises Academic Council Meeting, where all the HODs are members, and suggests the HoDs to discuss about it within the department to take necessary steps for better performance in future. All the departments separately evaluate their departmental feedback and take resolution and measures for better performance. Then, the departmental resolutions are to be submitted to the Principal and these resolutions are again discussed in the IQAC meeting. The IQAC also provides necessary advice to the department in this regard. The authority takes proper measures for the overall development of the academic environment of the college.

ACTION TAKEN REPORT 2017-18

Actions on Student Feedback

1. Teachers are instructed to be punctual and regular in classes and avoid unnecessary leave.
2. Teachers are requested to retain a healthy academic environment by maintaining a good teacher-student relationship.
3. The Library will be upgraded with various standard books and journals for the teachers and students.
4. The Academic Vice-Principal of the College will take initiative to formulate necessary rules in academic matters to implement by consulting with the Principal.

5. The college authority will take necessary steps for infrastructure development of the college and upgradation of classrooms.
6. Teachers are requested to develop their knowledge on ICT.

ACTION TAKEN REPORT 2018-19

Actions on Student Feedback

1. Teachers are instructed to complete the syllabus in time.
2. HoDs are advised to take necessary steps to upgrade the organization of students' seminar.
3. The College authority will take necessary steps for sports and cultural development of the institution.
4. Teachers are requested to be accessible to the students not only in classroom but also outside for solving their issues.
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ACTION TAKEN REPORT 2019-20

Actions on Student Feedback

1. Teachers are instructed to be punctual and regular in classes.
2. Teachers should develop CBCS -friendly pedagogical means and methods.
3. The library will be developed as per the newly introduced CBCS course.
4. Teachers are instructed to strictly follow the class routine.
5. Teachers are requested to use ICT facilities available in the college.

ACTION TAKEN REPORT 2020-21

Actions on Student Feedback

***No feedback has been collected during this period because of the COVID 19 pandemic situation. But the college has prepared an online class routine and teachers are instructed to take online classes. College has also provided G-Suite to make the teaching- learning process more effective and the e-resources accessible to the students.

ACTION TAKEN REPORT 2021-22

Actions on Student Feedback

1. The College Prospectus is made available in the College website.
2. The administrative staff is instructed to develop cordial relationship with the students.
3. Necessary amenities of the classroom are to be filled up soon after verification.
4. College will take steps to create efficient and responsible student leadership for better development of the college.
5. Sports facilities will be further developed and training in Badminton, Boxing, Cricket etc. is to be started soon.
6. More Health care facilities are to be developed.
7. The departments are asked to involve in community services as much as possible.
8. The departments are instructed to prepare and start at least one more skill based/ add-on course in the forthcoming academic session.
9. The Authority will take necessary steps to develop the College Canteen.
10. The Girls' Common Room has been upgraded. The problems related to Boys' Common room will be solved shortly.

ACTION TAKEN REPORT

ACTIONS ON ALUMNI FEEDBACK

The college has collected the alumni feedback in 2021-22 and the IQAC has examined and evaluated the feedback.

The following actions have been taken on the basis of the feedback received from the Alumni

1. Only 340 responses have been received this year and it is expected to maximise further participation of the alumni.
2. In each category, more than 80% responses are recorded 'good' and 'very good'.
3. The College Authority is sincerely grateful to all the members of Alumni Association for their constant help and cooperation towards the institution.
4. The Alumni Association is requested to take initiative by registering every outgoing student member of the association.

ACTION TAKEN REPORT

ACTIONS ON TEACHERS AND EMPLOYEES' FEEDBACK

The college has collected the feedback of the Teachers and Employees in 2021-22 and the IQAC has examined and evaluated the feedback and following actions have been taken:

1. In view of the quality of the students, the authority is requested to take necessary steps to transform them as human capital and create other facilities like proper career counselling, entrepreneurship development, science and technological development.
2. We should be more sensitive towards the society. In this regard, more community development programmes will be conducted.
3. Parents/ Guardian meetings will be held regularly.
4. Necessary measures will be taken for better co-ordination among Authority, faculty, employees, students and guardians.
5. More classrooms will be constructed to fill up the shortage of Classroom
6. Though, there are limitations, yet health care facilities will be developed as much as possible

ACTION TAKEN REPORT

ACTIONS ON HOSTEL FEEDBACK

The college has collected the Hostel feedback in 2021-22 and the IQAC has examined and evaluated the feedback and following action has been taken

1. Measures have already been taken to solve the problem of drinking water facility in the hostels.
2. The problem relating to Power supply is common in the locality. The college has provided necessary facilities to provide uninterrupted services in this regard according to the capability of the institution.
3. Hostel Renovation process is going on and it will continue.
4. Happy to receive the expected level of feedback from the boarders of the Hostels.